



## **Volunteer Opportunities**

We accept all volunteerism, large and small. No special skill needed. We are happy to have people simply attend to our display tables at parades. We love professional and amateur architects, artists, engineers, typists, teachers, plumbers, photographers, planners, arm-chair historians, “people” persons, librarians, docents, editors, ditch diggers, public relations people, computer literates, woodworkers, organized people, writers, accountants, brick layers, event planners, bloggers, graphic designers, fun people, toters, readers, grant writers, interested people, website savvy people, collectors, businesspersons, film buffs, secretaries, and idea people. We accept young people, older people, people from all walks of life, ethnicity, origin, geographic area and skill level. If you are interested in local history and camaraderie with fun people, we will find a niche for you.

## **Our Active Committees**

Appointment to Committees is within the purview of the President of the California Pioneers of Santa Clara County. Here is a list of our active committees so you can get an idea about what kinds of things our organization accomplishes. Volunteers are welcomed to help in all areas.

Advocacy: outreach to other groups and agencies.

Assets: our historic resources.

Inventory / Database: cataloguing and data entry of all our assets.

Hacienda Cemetery: planning the upkeep, display, and tours of our cemetery.

In Grave Danger Gang: locating lost or stolen headstones, conducting research on the lost souls, and returning the headstones to their rightful places in cemeteries where ever they are located.

Acquisitions: monitoring online activity of local pioneer items that may be for sale.

Library: maintaining our book library and ephemera.

Archives: managing our collection of furniture and other large items that are on display at the Paulson House Museum, as well as at numerous museums around the Bay Area, and in storage.

Book Club: read new books on California history, and write reviews for our membership

Business Plan Coordinator: organizes and implements our annual business plan for our major goals of that year.

Bylaws Committee: reviews, updates and makes recommendations for changes to our Bylaws and Policies manuals.

Education: educates the public about our local history.

Trailblazer: our quarterly journal and newsletter.

Other Publications: any publications, books, articles, pamphlets or flyers that we print.

Essay Contest: our annual contest that includes winners in these categories: Fourth Grade, Highschool, College / University, Adult Education, and general public.

Website: keeping our website informative, fresh and accurate.

Film Archive: collecting, preserving and uploading our acclaimed film and photograph archive.

History Calendar Santa Clara County: adding to and emailing out to all history groups, museums, archives, and interested individuals a monthly web-based calendar of history events our valley.

Schools / Public Programs: our school outreach programs

Events: regular events of the California Pioneers of Santa Clara County

Californians & Tours: day bus trips to interesting historic places and activities in California; occasional extended trips.

Luncheons: planning and executing our quarterly luncheons.

BBQ: planning and executing our annual Admissions Day BBQ, and other BBQs.

Fun Social Event: coming up with ideas for, and producing, our annual fun social event.

Finance: managing the money of the organization; set standards, and prepares monthly financial statements to the Board.

Audit: audits our finances to assure there is no waste or malfeasance.

Budget: collects annual budgets from committee chairs.

Investments: invests our money appropriately.

Grants: looks for and applies for grants

History San Jose Liaison: is the designated conduit between History San Jose and the California Pioneers of Santa Clara County.

Membership: Maintains our member records, takes new applications, creates programs to ensure a diversity of ages, skill sets, geographic

locations, ethnicity, etc. Sends out renewal notices and collects dues.

Sunshine Chair: send notes and flowers to ill members, or members going through a tough time.

Paulson House: manages the Paulson House Museum.

Docents: giving guided tours of our Paulson House Museum.

Publicity / Public Relations: preparing press releases and getting the word out about our great works.

Public Outreach / Festivals: creates displays for parades, festivals, neighborhood functions, and special events; assures attendance of our booth at these events.

Volunteer Coordinator: seeks out volunteers; and when volunteers ask to serve, finds appropriate activities for our volunteers.

Warburton Award: a selection committee for our Warburton Award.

There are also other committees that are established by the President for special projects, or on a short term basis.

If you have questions about volunteer opportunities, would like to serve, or would like to say “put me to work anywhere,” please email Paul Bernal at [pbernal@scscourt.org](mailto:pbernal@scscourt.org).